



Public selection for admission to the Two-Year Master's Degree in Innovation

Management (MAIN)

Academic year 2024/25

(English translation)

The only binding version is the Italian one.

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Art. 1 Public Selection

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree in Innovation Management (MAIN) for the academic year 2024/2025. MAIN is jointly offered by the Department of Economics and Management of the University of Trento and the School of advanced Studies of Pisa. Entry is restricted to **28 places**¹. This figure includes **18 places** reserved for Non-EU citizens living abroad. Any remaining places will be available for EU citizens and Non-EU citizens currently living in Italy.
2. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from:
 - a) Non-Eu citizens living abroad
 - b) EU citizens
 - c) Non-EU citizens currently living in Italy

Who satisfy the following requirements:

- i) a bachelor's or higher degree awarded in Italy or other qualification awarded abroad and recognised as equivalent². Undergraduate candidates are also accepted providing that they will obtain their bachelor's degree:
 - **before 30th June 2024** for non-EU citizens living abroad;
 - **before 30th September 2024** for EU-citizens and non-EU citizens permanently resident in Italy;
- ii) good English language proficiency, at least B2 level of the Common European Framework of Reference for Languages attested as follows:
 - International Certifications from among the following³:
 - IELTS (Overall: min. 6), TOEFL (Overall: min. 72)
 - FCE, CAE, CPE, Bulats min. 60, BEC Vantage, BEC Higher (from University of Cambridge ESOL Examinations)

¹ If the candidate has double citizenship, one of which from an EU country, the latter prevails.

² UniTrento may require additional documentation to better evaluate the requirements (statement of verification e/o statement of comparability) through the DiploMe Service provided by CIMEA and available at the webpage [Diploma verification](#).

³ If not other specified by the Awarding Institution, the validity of the certificate is 5 years.



- ESOL Communicator + Spoken English Communicator; ESOL Expert + Spoken English Expert; ESOL Mastery + Spoken English Mastery (from City & Guilds)
 - ISE II, ISE III, ISE IV (from Trinity College of London)
 - English for Business Level 2, Level 3, Level 4 (from London Chamber of Commerce and Industry Examinations Board)
 - Jetset level 5, Jetset level 6, Jetset level 7
 - Pearson General English Test Level 3, Level 4, Level 5
 - Pearson Academic English Test (minimum score: 42)
 - GMAT Test with a minimum score of 580
- having passed the B2 English language exam or higher in another University
 - Bachelor's or Master's Degree entirely run in English (to be certified).
 - English as mother tongue;

The Evaluation Committee may require an interview in order to verify the English proficiency of the applicants.

Art. 3 Application procedures and deadlines

1. Candidates seeking admission to the selection process must complete the online application form at the webpage [Application](#). Candidates can access the online application form according to the following procedures:
 - through [SPID identity](#)
 - through [electronic identity card \(CIE\)](#)
 - through @unitn.it username
 - through a provisional username @guest.unitn.it that can be created on the [website](#) by adding personal data and an email address.
2. Submission of applications is divided into two sessions, according to the following deadlines:
 - a) **I call:** from **January 31st 2024** to **March 8th 2024 at 12.00 (UTC+1)** for all students (non-EU citizens living abroad, EU citizens, non-EU citizens permanently resident in Italy);
 - b) **II call:** from **April 15th 2024** to **May 31st, 2024 at 12.00 (UTC+2)** for EU-citizens and non-EU citizens permanently resident in Italy.
3. Technical problems in filling out the online application must be immediately communicated by email to main@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.



4. To complete the online application correctly, candidates must upload the following documents:
- a copy of the passport (only if NON-EU) or the identity card (only for EU);
 - copy of Bachelor's Degree certificate, if already⁴;
 - Transcript of records including the list of exams and marks, Grade Point Average (if available).
The documents must be in Italian or English⁵;
 - CV in English;
 - Proof of English proficiency (see Art. 2);
 - GMAT/GRE (not compulsory);
 - statement of purpose - the applicant will be asked to reply to four questions in English in order to support the application (max. 1000 characters for each question, spaces included);
 - At least two reference letters and the contact of at least two referees chosen by the applicant.

Reference letters can be:

- sent via email directly to main@unitn.it by the referees selected by the applicant from their institutional/professional email address within the application's deadline (preferred option). Reference letters sent by personal email address will not be considered;
- uploaded in the online application by the applicant.

5. Applicants are required to pay an application fee of €15,00 using one of the methods requested during the online application process within the given deadline for applications (**March 8th, 2024** for the first call, **May 31st, 2024** for the second call). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

Art. 4 Selection and ranking

1. The Admissions Committee is made up of three members and it is nominated via Rectoral Decree.

The Admissions Committee ensures that the selection procedures are correctly observed and evaluates whether candidates fulfil the entry requirements set out in the regulations.

2. The evaluation is carried out by allocating points (up to 100) in accordance with the following criteria:

a. Curriculum studiorum	Up to 40 points
b. International Certificates:	Up to 10 points

⁴ Candidates with a degree issued by an Italian university or enrolled at an Italian university can upload a self-declaration

⁵ Candidates with a degree issued by an Italian university or enrolled at an Italian university can upload a self-declaration

<ul style="list-style-type: none"> • English language proficiency • GMAT/GRE 	
c. Statement of purpose, CV, reference letters, overall evaluation	Up to 50 points

If the documents attached to the application do not provide enough information to the Committee, the Evaluation Committee may ask to take an interview.

3. Applicants awarded a score of **50/100 or more** will be considered suitable. Applicants receiving a score lower than 20 in the “section c” will not be admitted even if the final application score is equal or more than 50.
4. On completing the evaluation process of each Call, the Evaluation Committee will publish the ranking at the webpage [Selection and Admission](#) within one month after the application’s deadline.

Art. 5 Admission and enrolment

1. Admitted candidates will be asked to pay an Enrollment confirmation fee of €100 (*one hundred Euro*) within the deadline communicated in the notification email to confirm their acceptance of the place. This payment will not be reimbursed in any case.
2. Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the Evaluation Committee as soon as possible by sending an email to main@unitn.it.
3. Should any places become available due to withdrawals or for any other reasons, these will be awarded to the next eligible candidate in the ranking list.
4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the "Italian Government regulations for the enrollment of visa requesting students" document⁶. Pre-enrolment is compulsory in order to obtain the Visa. All candidates are advised to read the procedures that must be followed at the webpage [Non-Eu citizens living outside Italy](#).
5. Information about the enrollment to the Master in Innovation Management will be provided by the Master Manager in due time.

⁶ The information will be published in Spring at the webpage [Studying in Italy](#).



All Non-EU applicants living outside Italy have to be enrolled at the University of Trento no later than **30th September 2024**, otherwise they will be excluded from the programme.

Students, who will not complete the enrollment within the given deadline, will be considered withdrawals.

Art. 6 Tuition fees and scholarships for Non-EU citizens living abroad

1. The maximum tuition fees for Non-EU citizens living abroad is €10.000 per academic year. Further details are available at the webpage [Tuition fees](#).
2. The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

Tuition Fees Amount	Application score
Tuition waiver	Application score between 90/100 and 100/100
€ 1.000	Application score between 70/100 and 89,9/100
€ 3.000	Application score between 60/100 and 69,9/100
€ 6.500	Application score between 50/100 and 59,9/100

3. For a.y. 2024/25 **two** UniTrento scholarships are available for Non-EU candidates living abroad who are admitted in the Master's degree in Innovation Management. The Non-EU candidates living abroad who results in the first positions of the ranking list will be entitled to receive a scholarship from the University of Trento, provided that they get a score of at least 70/100. Students who benefit from the UniTrento scholarship are waived from tuition fees.

The scholarship is intended as a partial contribution to mobility expenses and will be paid only after arrival in Italy. The scholarship may be awarded for the following academic year if the student meets the merit requirements established yearly by the University.

In case of any withdrawals, the available scholarships will be reallocated according to the ranking list. The UniTrento scholarship is not compatible with other scholarships issued by any other Italian Public Institutions (Ex. MAECI, Invest your Talent in Italy, etc...).

Art. 7 Tuition fees and scholarships for EU-citizens and Non-EU citizens currently living in Italy

1. The amount of tuition fees for admitted students is available on [Tuition fees](#). The amount can be partially or totally reduced according to the economic situation of the student's family (ISEE).
2. Information on scholarships, accommodation and tuition fee waiver for EU citizens and Non-EU citizens living in Italy are published on [Scholarships](#).



Art. 8 Transfer from another Master Degree/University

1. Students attending other Master's Degree Programs can ask to be transferred to the Master in Innovation Management only in case of positive evaluation by the Evaluation Committee after passing the selection. Students can be admitted to the first year only.

Art. 9 Further Information

1. Information concerning the pre-enrolment procedures and academic documentation required for Non-EU citizens resident abroad is available at the webpage [Bachelor's and Master's degrees in English - Non-EU citizens living outside Italy](#)
2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at the webpage [Bachelor's and Master's degrees in English - EU citizens](#)
3. Information concerning ministerial pre-enrolment procedures and study documentation required for Non-EU citizens living in Italy are available at the following webpage [Bachelor's and Master's degrees in English - Non-EU citizens living in Italy](#)
4. Information about the cost of living in Trento is available at the webpage [Cost of living](#).

Art. 10 Contacts

For information please contact the admission office of the Master Degree in Innovation Management:

main@unitn.it

+39 0461 282386

[MAIN website](#)



Note 1 – Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Joint Data Controllers

The Joint Data Controllers are:

- **the University of Trento**, via Calepina n. 14, 38122 Trento (TN); email: ateneo@unitn.it;

ateneo@pec.unitn.it;

- **School of Advanced Studies - Pisa**, Piazza Martiri della Libertà, 33, Pisa (PI); email:

protocollo@sssup.legalmail.pa.it

The Joint Data Controllers signed the arrangement as per art. 26 GDPR.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address:

For the University of Trento: dpo@unitn.it.

For the School of Advanced Studies - Pisa: dpo@santannapisa.it

3. Purpose of the processing and legal basis

The Joint Data Controllers shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR); art. 9(2), points. g) GDPR and art. 2 sexies(1), points aa) and bb) D.lgs. 196/2003 and as amended or added).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a



manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Recipients of personal data

Personal data will be disclosed to the Joint Data Controllers personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.