

## HOW TO APPLY – SHORT INSTRUCTIONS

Please note that before apply you have to check at the page (<http://attiministeriali.miur.it/anno-2011/maggio/dm-02052011-%281%29.aspx>)” if your actual position in a foreign university or research centre corresponds to the position for which the call is issued, according to the correspondence tables defined by the Ministerial decree 236 on 2.05.2011.

If you do not find your position or your country in the tables and you think that your position corresponds to the position the call is issued for, you can apply and the School will ask to Italian Ministry of University to check the correspondence.

To apply you have to send by post **a registered letter with return receipt** addressed to the Scuola Superiore Sant'Anna Piazza Martiri della Libertà 33 – 56127 Pisa.

You have to put in the envelope the following documents:

- the application letter signed (Annex A to the call)
- a copy of a valid identity document of yours
- a signed curriculum of your scientific and teaching activity
- copy of 20 publications (14/A2 - Political Science position) or 12 publications (09/H1 Information... position) of yours (hard copies or electronic copies (pdf files) in a CD or USB stick). Please do not submit more publication, the committee will not evaluate.
- the list of the publications submitted
- annex B to the call (signed) in which you have to declare that the submitted publications are true copies
- recommendation letters: 2 (for 14/A2 - Political Science position) – 3 for (09/H1 Information... position)
- self assessment document i.e. a document containing your international publications and the explanation of your strength points even by comparison with productions of best-known University colleagues in the same subject area, highlighting relationships and accreditations gained in international research networks. *Applicants for the position of the Academic Discipline 09/H1 will highlight in particular their awarding as winner or scientific director of research projects funded through competitive calls such European projects: ERC Grants, Networks of Excellence, FET, IP, STReP, Marie Curie actions etc., or other competitive international projects: ESA, NSF, etc. and national projects: PRIN, FIRB, and the roles of editor and associate editor of scientific journals, that can demonstrate their visibility in the international context* (as asked in art. 1 of the call).

THE DEADLINE IS SEPTEMBER 14TH.

Proof of delivery will be the mailing postmark affixed by the receiving post office.

We also ask to kindly send us by mail the electronic copy of the above listed documents to help the administrative staff and the committee in their work.

For further information, please write to [infodocenti@sssup.it](mailto:infodocenti@sssup.it).