

## PRIVACY STATEMENT

Under article 13 of the EU Regulation 2016/679 on “General Data Protection Regulation” (hereinafter GDPR), the Scuola Superiore Sant’Anna provides the present notice to all the data subjects.

### 1. Data Controller and Data Protection Officer

The data controller is the Scuola Superiore Sant’Anna, a public university institute, located in Piazza Martiri della Libertà 33, 56127 Pisa (PI), as represented by the Rector, who instructed and authorized the Head of International Relationships as internal referee, e-mail: [iro@santannapisa.it](mailto:iro@santannapisa.it). The contact details of the data protection officer are: [dpo@santannapisa.it](mailto:dpo@santannapisa.it).

### 2. Purposes and legal basis of data processing

Personal data provided in this form will be collected by the Scuola to organise your participation in programmes of international mobility, for the attribution of a scholarship and the authorisation to perform study and research activities offsite, under article 6, sub 1 b), c), e) of the GDPR.

### 3. Mandatory or optional data provision

To provide the required data the personal data provision is a mandatory requirement to take part in your mobility programme. Failure in providing entails the impossibility to grant the access to the Scuola’s services and activities.

### 4. Data processing methods

Personal data will be processed manually and/or by automated means exclusively by instructed, therefore authorized employees of the Scuola in compliance with the principles of accountability, lawfulness, correctness, minimisation, transparency, integrity, accuracy, confidentiality and proportionality.

### 5. Data retention period

Personal data will be stored in shared folders for the strictly necessary time to achieve the mentioned purposes. In any case, special provisions on the documentation storage by public institutions will be applied. After 15 days from the end of your mobility, they will be destroyed.

### 6. Rights of the data subjects

In accordance with art. 15 and ff. GDPR, at any time, data subjects can exercise their rights by sending an email at [iro@santannapisa.it](mailto:iro@santannapisa.it). In particular, you may request to access your personal data, request the rectification, completion, and, if permitted, erasure of personal data, the limitation or the right to object. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by under article 77 GDPR, in case your rights have been infringed.